## Quantitative Assignment Plan Sample

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| **Course/Assignment** | Statistics – Assignment #4 |
| **Lead** | Saleem |
| **Second** | Inez |
| **Due Date** | November 16 @ 11:59:59 pm to Course Portal |
| **Value (%)** | 20% |

**Overview**

Purpose of assignment, what is it about, deliverables

* Questions 1-10 from the Statistics textbook, Chapter 4

Assignment issues/notes/context

* Questions 1-5 are independent of each other – appear relatively straight-forward
* Questions 6-8 build on each other and need to be done by the same sub-team
* Questions 9 and 10 are independent, yet complex – will probably take quite a bit of time and analysis
* Questions 9 and 10 also have a written component to discuss recommendations

Assignment Requirements:

* All quantitative work must be submitted in Excel
* Written component is a Word appendix

**Execution**

* Each group below will develop the work as assigned
* Recommendation is that each individual does the work on his/ her own first, then the team comes together to compare answers and processes
* Sub-team should prepare/design the best answer to present at the team’s working session

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| **Saleem / David / Olga**  - Questions 1-3 and 9 |
| **Inez / Sanket** – Questions 4-5 and 10 |
| **Lara / Santiago / Michael** – Questions 6,7,8 |

**Timeline**

**November 1-5**

* Individuals take first attempt at completing work on their own

**November 6-9**

* Sub-teams get together to review individual work and create ‘best answer’ at 95% level

**November 9 at 6:00pm**

* Distribute sub team work prior to the working session
* Everyone to REVIEW independently before working session November 10

**November 10 at 3pm**

* We will go through the assignment in order. Each sub-team must come prepared to present their work, along with process and analysis (semi-tutorial) so everyone understands and agrees on answer
* Expect that we can get through Q1-5 fairly quickly (30 minutes) but Q6-10 may take up to 60 minutes
* Sub-teams send edited final work to Saleem (Lead) at end of working session

**November 10 – after working session**

* Saleem will take all team submissions and compile into one document for Smith School of Business

**November 12 between 9:00-10:00pm**

* Saleem (Lead) and Inez (Second) review documentation – meet at Starbucks – Saleem to bring laptop
* Ensure consistent formatting and ensure that nothing has been missed

**November 13 at 9:00 pm**

* Saleem sends the 95% draft to the team

**November 15 at 9:00pm**

* Team sends any final comments to Saleem

**November 16 (Due date) at 11:59:59 pm**

* Saleem submits 100% Final to Queen’s

**November 20 – Admin Meeting – 9 am**

* Debrief Assignment